

*Scout Name*

**Harwich Troop 76  
Information Guide  
September 2005**



**Cape Cod & Islands Council  
Boy Scouts of America**

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## Mission Statement

Following the BSA Guidelines, we will ensure a safe and wholesome environment exists so that the Scouting Program will foster personal growth. The Troop Committee will create the foundation and give the support needed for the programs presented by the Boy Scouts of Troop 76.

## What Every Scout Should Know:

### Scout Oath:

On my honor I will do my best  
To do my duty to God and my country  
and to obey the Scout Law;  
To help other people at all times;  
To keep myself physically strong,  
mentally awake, and morally straight.

### Scout Law:

As Scout is ...  
Trustworthy,  
Loyal,  
Helpful,  
Friendly,  
Courteous,  
Kind,  
Obedient,  
Cheerful,  
Thrifty,  
Brave,  
Clean,  
Reverent.

### Scout Motto:

Be Prepared.

### Scout Slogan:

Do a good turn daily.

### Outdoor Code:

As an American, I will do my best to --  
Be clean in my outdoor manners,  
Be careful with fire,  
Be considerate in the outdoors, and  
Be conservation-minded.

## Troop 76 Rules

The Scout Oath and Law are the principles by which all Scouts will conduct themselves during all Troop functions. The leaders and Troop Committee will deal with all needs for discipline. The Scout is required to obey the rules and show the utmost respect for the leadership. If a Scout becomes too much of a discipline problem or is too disruptive, parents/guardian will be called and asked to come and pick up their son. This is true for troop meetings as well as outings -- no matter where they are being held. The parent/guardian and Scout are required to give their full cooperation regarding this matter. If discipline problems persist, the Scout may be asked to leave the Troop. The Troop does not want any boy to miss out on the things that Scouting has to offer, but it is not fair to the other Scouts if one person disrupts the activities.

Below is a listing of the rules that **ALL** Scouts are expected to follow concerning conduct and behavior in Troop 76:

1. Scouts will conduct themselves in an orderly manner and obey the Scout Law and Oath at all times.
2. No fighting, rough housing or horse play during any Scout activity.
3. Any Scout lying, stealing, or purposely causing damage to the troop or private property will be suspended from the troop indefinitely.
4. All Scouts will remain within the meeting area or event, except when given permission by the scoutmaster or other adult in charge.
5. No candy, gum, soda or other food or beverages will be allowed at meetings or event without the Scoutmaster's or adult in charges' approval.
6. No toys, electrical equipment, fireworks, weapons, butane lighters, literature that may be deemed inappropriate will be allowed without approval by the SPL, Scoutmaster or other adult in charge at troop meetings or events.
7. Scouts should not arrive earlier than 15 minutes prior to a meeting and will not enter the building unless there is an adult leader present.
8. No Scout or adult will carry a sheath knife or any knife with a blade of over 3" (3 inches) to any event.
9. Scouts are to use the "buddy system" during all Scout activities. This is from the time Scouts are dropped off and until picked up from an event by their parent/guardian.
10. Class 'A' uniform shirt is required for all troop meetings. Boards of Review, Courts of Honor and other Special occasions may require the Full Class 'A' uniform as the Scoutmaster may direct.
11. Use of Tobacco, Alcohol, Drugs, or other controlled substance by any Scout is strictly forbidden. Violation of this rule will result in immediate expulsion from the Troop.

## Junior Leader Positions

- **Senior patrol leader** - top junior leader in the troop. He leads the patrol leaders' council and, in consultation with the Scoutmaster, appoints other junior leaders and assigns specific responsibilities as needed.
- **Assistant senior patrol leader** - fills in for senior patrol leader in his absence. He is also responsible for training and giving direction to the quartermaster, scribe, troop historian, librarian, and instructors.
- **Troop Historian** - collects and maintains troop memorabilia and information on former troop members.
- **Librarian** - keeps troop books, pamphlets, magazines, audiovisuals, and merit badge counselor list available for use by troop members.
- **Instructor** - teaches one or more advancement skills to troop members.
- **Chaplain Aide** - assists in troop religious services and promotes religious emblems program.
- **Junior assistant Scoutmaster** - a Scout 16 or older who supervises and supports other boy leaders as assigned.
- **Patrol leader** - gives leadership to members of his patrol and represents them on the patrol leaders' council.
- **Assistant patrol leader** - fills in for the patrol leader in his absence.
- **Bugler**- plays the bugle at troop meetings and at campouts.
- **Troop guide** - advisor and guide to the new Scout patrol.
- **Den chief** - works with a Cub Scout den as a guide.
- **Quartermaster** - responsible for troop supplies and equipment.
- **Scribe** - the troop secretary.

## Adult Leadership

### **The Scoutmaster:**

The Scoutmaster is the adult leader responsible for the image and program of the troop. The Scoutmaster and his assistant Scoutmasters work directly with the Scouts. The importance of the Scoutmaster's job is reflected in the fact that the quality of his guidance will affect every youth and adult involved in the troop.

### **Assistant Scoutmasters:**

To fulfill his obligation to the troop, the Scoutmaster, with the assistance of the troop committee, recruits assistant Scoutmasters to help operate the troop. Each assistant Scoutmaster is assigned specific program duties and reports to the Scoutmaster.

## The Troop Committee

The Troop Committee's primary responsibilities are supporting the Scoutmaster in delivering a quality troop program and handling troop administration.

### Committee Responsibilities

- Ensure that quality adult leadership is recruited and trained
- Oversee disciplinary actions that arise regarding a Scout's conduct
- Develop community service projects
- Arrange transportation for outings and events
- Obtain, maintain and properly care for Troop property
- Plan and assist in fundraising
- Provide for special needs and assistance for individual Scouts
- Provide assistance, support and encouragement to the Scoutmaster and assistants
- Serve on boards of review and at courts of honor
- Maintain records of troop finances and advancement
- Assist in the charter renewal process

### Committee Positions

- Committee Chair
- Secretary
- Advancement Chair
- Treasurer
- Quartermaster

## Charter Organization

Harwich Fire Association

## Troop Website & E-mail

Troop 76 has a website which has the calendar & meeting handouts and other Scouting information. This site is available to anyone who has access to the Internet. For security reasons there will be no personal information such as full names, age, addresses or phone numbers about the scout or his family. An Internet Website/Photo Release form is needed before any photos will be posted. The photos are strictly for Troop 76's use only.

Please contact the Committee Chair if you do not want your e-mail address listed on the Troop Phone List.

- <http://www.worknotes.com/ma/harwich/troop76/index.html>
- [troop.76@comcast.net](mailto:troop.76@comcast.net)

# Meetings

## **Troop Meetings**

Regular troop meetings are held every other Thursday (taking into account holidays), 6:00pm to 7:30pm; during each meeting scouts work on advancement and skill building. **Class 'A' Uniform, BSA Handbook, scout binder, pen or pencil is required at all meetings and outing unless otherwise stated.**

If a scout misses a meeting, it is his responsibility to call his patrol leader and obtain the information necessary for subsequent meetings.

## **The Patrol Leaders' Council (PLC)**

Following BSA guidelines, the patrol leaders' council, **not the adult leaders**, is responsible for planning and conducting the troop's activities. The patrol leaders' council is composed of the following voting members: senior patrol leader, assistant senior patrol leader, patrol leaders, and troop guide.

The patrol leaders' council will plan the troop's meeting activity/skill and other events. The senior patrol leader conducts the meeting. The Scoutmaster attends as a coach and an informational resource. The Scoutmaster and troop committee retains veto power of decisions of the patrol leader council. This would occur when they violate BSA policy; can't be supported financially or may cause harm.

**Class 'A' Uniform, BSA Handbook, scout binder, pen or pencil is required at all meetings unless otherwise stated.**

## **Board of Review (BOR)**

The Board of Review consists of Troop Committee Members and is chaired by the Advancement Chair. It is an opportunity to review of the Scout's attitudes, accomplishments and his acceptance of Scouting's ideals. It is NOT a retest; the Scout has already been tested on the skills and activities required for the rank. However, the chairman of the BOR will ensure that all the requirements have been "signed off" in the Scout's handbook. Additionally, the chairman should ensure that leadership and merit badge records are consistent with the requirements for the rank.

**Class 'A' Uniform, BSA Handbook and scout binder**

## **Court of Honor (COH)**

The purpose of the Court of Honor is to recognize Scouts for individual and group accomplishments. Courts of Honor are normally held at least twice per year to They may take the place of the regularly scheduled troop meeting. Parents, siblings and other relatives or guardians are invited to attend.

**Class 'A' Uniform**

## Meetings (continued)

### **Troop Committee Meetings**

Committee meetings are held monthly at 6:30pm at the Harwich Community Center on a Thursday that is not a scheduled Scout Meeting. This meeting is essential for successful troop operation. It is the forum for planning troop program assistance, solving troop problems, monitoring troop progress, reviewing troop finances, outings and planning fund-raisers. The meeting should be attended by the Troop Committee members and Adult Leadership, Parents/Guardians are welcome.

## Finances

### **Scout Accounts**

The Troop is involved in the recycling effort at the Orleans dump. The income is divided between the Troop and the participating boys and parents. Each boy has an account with the Troop and may be reimbursed for purchases of Scouting equipment and cost of scouting activities from his account. A sales receipt should be submitted to the Treasurer for reimbursement. Any money owed to the Troop by the Scout such as dues will be deducted before reimbursement is made.

If a boy leaves the Troop either by verbal or written resignation or by nonparticipation in scouting events and meetings for a period of (6) months or longer, the monies in his account will revert into the general Troop account.

### **Dues and Registration Fees**

Dues is \$10.00 per month. The yearly registration fee of \$11.00 is collected in January.

### **Financial Hardship**

Troop 76 will not allow a scout to miss out on monthly outings due to financial hardship within his family. In return, Troop 76 expects the scout to show good faith by putting forth the effort necessary to earn money by active participation in the various fund-raisers sponsored by the Troop. Please contact the Scoutmaster or Committee Chair if you have any questions.